

ADMINISTRATIVE MESSAGE

ROUTINE

R 191914Z APR 01 ZYB PSN 630942I24

FM SOPA ADMIN HAMPTON ROADS AREA VA//N301/N30//

TO AIG 7729

AIG 106

THIS IS A 2 SECTIONED MSG COLLATED BY MDS

UNCLAS //N05400//

MSGID/GENADMIN/COMNAVREG MIDLANT/-/APR//

SUBJ/CHANGE 6 TO SOPA (ADMIN) MANUAL//

REF/A/DOC/COMNAVREGMIDLANT/SOPA (ADMIN) HRINST 5400.1/20MAR00//

AMPN/REF A IS MANUAL OF SOPA (ADMIN) HAMPTON ROADS AREA.//
POC/SCEARCE/LCDR/N31/-/TEL: 757-322-2910/EMAIL:(ALL LOWER CASE)
RBSCEARCE(AT)CMAR.NAVY.MIL//

RMKS/1. MAKE FOLLOWING CHANGES TO REF A.

A. ON PAGE 3110-1 CHANGE PARAGRAPH 3110.1 B TO READ: "B. PIER SOPA USES THE SAME CRITERIA WITH THE "AREA PRESCRIBED" BEING THE PIER OF CONCERN. THE TERM "PIER SOPA", AS USED IN THIS INSTRUCTION REFERS TO SUBAREA OR PIER SOPA AS APPROPRIATE. AT NAVAL AMPHIBIOUS BASE, LITTLE CREEK, NORFOLK NAVAL SHIPYARD, PORTSMOUTH, AND NAVAL WEAPONS STATION, YORKTOWN, THE SUBAREA SOPA, AS DEFINED IN THE INTRODUCTION (PARAGRAPH 2D) OF THIS MANUAL, WILL SERVE AS PIER SOPA FOR ALL SHIPS BERTHED AT PIERS IN THE SUBAREA."

B. ON PAGE 3110-1 CHANGE PARAGRAPH 3110.1 C TO READ: "C. AT NAVAL STATION (NAVSTA), NORFOLK, PIER SOPA ASSIGNMENTS ARE MADE FOR EACH PIER. SUBMARINE SQUADRON SUPPORT UNIT (SSSU) IS ASSIGNED PIER SOPA FOR PIERS 23 AND 24T. PIER SOPA RESPONSIBILITIES FOR THE REMAINING PIERS ARE ASSIGNED IN ACCORDANCE WITH U.S.NAVY REGULATIONS WITH THE AREA PRESCRIBED BEING THE PIER. THE SENIOR COMMANDING OFFICER OF A FLAGSHIP WILL NORMALLY FULFILL PIER SOPA DUTIES FOR THE EMBARKED COMMANDER."

C. ON PAGE 5090-6, PARAGRAPH 5090.4 SUBPARAGRAPH B CHANGE TO READ: "B. COMPLIANCE. FLEET COMMANDS SHALL COMPLY WITH REFERENCE (A) AND ENSURE THAT OIL AND OILY MIXTURES ARE NOT DISCHARGED IN THE PROHIBITED ZONES. VESSELS SHALL COMPLY WITH REFERENCE (H), ARTICLES 3701-3707, REGARDING OIL POLLUTION OF THE SEA AND COASTAL WATERS. SHIPS SHALL COMPLY STRICTLY WITH EXISTING REGULATIONS RESTRICTING THE PUMPING OF BILGES IN NAVIGABLE WATERS. THE PROVISIONS OF THE OIL POLLUTION ACT OF 1990 AND THE FEDERAL WATER POLLUTION ACT, AS AMENDED, WILL BE STRICTLY OBSERVED. ALL OIL AND OIL CONTAINING SUBSTANCES, INCLUDING BILGE WATER, MUST BE PROPERLY HANDLED TO PREVENT A RELEASE TO THE ENVIRONMENT (SEE PARAGRAPH 5090.5B FOR BILGE WATER DISPOSAL REQUIREMENTS)."

D. ON PAGE 5090-7 PARAGRAPH 5090.4 SUBPARAGRAPH D.(1) CHANGE TITLE TO READ "GENERAL REQUIREMENTS FOR OIL TRANSFERS."

E. ON PAGE 5090-7 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A), IN THE FIRST SENTENCE DELETE THE WORD "WATER".

F. ON PAGE 5090-7 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A) 1. CHANGE TO READ: "1. SPILL CONTROL. IN THE EVENT OF AN OIL OR HAZARDOUS SUBSTANCE SPILL OR DISCHARGE OF OILY MIXTURE IN PORT, AT ANCHORAGE, IN RIVERS, AT PRIVATE SHIPYARDS, AND THROUGHOUT THE LOWER CHESAPEAKE BAY AREA, TAKE IMMEDIATE STEPS TO STOP THE SPILL AT THE SOURCE, AND CONTAIN IT IN PROXIMITY TO THE SOURCE. ALL CONCERNED WILL TAKE IMMEDIATE ACTION TO REDUCE THE FIRE OR EXPLOSION HAZARD BY PUTTING OUT THE "SMOKING LAMP," CEASE BURNING OR WELDING IN PROGRESS, ETC."

G. ON PAGE 5090-7 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A) 2. DELETE THE LAST SENTENCE.

H. ON PAGE 5090-7 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A) 3. A. CHANGE TO READ: "3. IMMEDIATE TELEPHONE NOTIFICATION A. THE FIRST LEVEL OF NOTIFICATION CALLS WILL BE TO THE APPROPRIATE EMERGENCY COMMUNICATIONS CENTER (ECC) OR EMERGENCY DISPATCHER. DISCHARGES AT ANCHORAGE SHALL BE REPORTED TO THE COGNIZANT INSTALLATION. DISCHARGES AT PRIVATE SHIPYARDS SHALL BE REPORTED TO THE VESSEL'S HOME PORT EMERGENCY DISPATCHER, AND NAVY ON-SCENE COORDINATOR. DISCHARGES AT SEA SHALL BE REPORTED TO THE NAVY ON-SCENE COORDINATOR (SEE APPENDIX C). NOTIFICATION WILL INCLUDE THE LOCATION, AMOUNT AND TYPE OF POLLUTANT. (EXAMPLE: SOUTHSIDE PIER 23, 100 GALLONS, DFM). DO NOT POSTPONE NOTIFICATION DUE TO LACK OF COMPLETE INFORMATION. NOTIFY BY TELEPHONE AND FOLLOW WITH MESSAGE, AS DETAILED IN

SECTIONS 5090.4D(1)(A)4. DURING NOTIFICATION, STATE WHETHER OR NOT CLEAN UP ASSISTANCE IS REQUIRED. REPORT THE INCIDENT REGARDLESS OF WHETHER OR NOT CLEAN UP ASSISTANCE IS REQUIRED. REFER ALL MEDIA INQUIRIES TO COMNAVREG MIDLANT PAO."

I. ON PAGE 5090-7 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A) 4. CHANGE TO READ: "4. SPILL MESSAGE. THE SECOND LEVEL OF REPORTING CONSISTS OF MESSAGE NOTIFICATION WITHIN SIX HOURS OF EVENT UTILIZING FORMATS OUTLINED BELOW AND THE LATEST REVISIONS CONTAINED IN APPENDICES H AND I OF REFERENCE (A). NOTE THAT THESE MESSAGE FORMATS HAVE BEEN UPDATED IN CHANGE 2 (SEP 99) OF REFERENCE (A). THE LATEST REVISION ADDS TO THE SPILL MESSAGE A DATA REQUIREMENT FOR A DESCRIPTION OF THE OPERATION UNDERWAY WHEN SPILL OCCURRED. THIS INFORMATION IS CRITICAL FOR EFFECTIVE CENTRAL MANAGEMENT OF DATA OF ROOT CAUSES OF SPILLS NAVY-WIDE.

A. OIL SPILL MESSAGE ADDRESSEES. IN ADDITION TO THE ADDRESSEES LISTED IN REFERENCE (A), APPENDIX H, THE FOLLOWING ADDRESSEES ARE REQUIRED ON ALL SPILL MESSAGES FOR THE HAMPTON ROADS AREA:

TO COMNAVREG MIDLANT NORFOLK VA//00/N30//
PWC NORFOLK VA//90//
INFO COGARD MSO HAMPTON ROADS
NAVPHIBASE LITTLE CREEK VA//PM PUBLIC SAFETY/N05//
[INSTALLATION]//00//
NAVSTA NORFOLK VA//PM PORT OPS/N3//

B. HAZARDOUS SUBSTANCE (HS)/SEWAGE RELEASE/SPILLS MESSAGE FORMAT. IN ADDITION TO THE ADDRESSEES LISTED IN REFERENCE (A), APPENDIX I, THE FOLLOWING ADDRESSEES ARE REQUIRED ON ALL SPILL MESSAGES FOR THE HAMPTON ROADS REGION:

TO COMNAVREG MIDLANT NORFOLK VA//00/N30//
PWC NORFOLK VA//90//
INFO COGARD MSO HAMPTON ROADS
[INSTALLATION]//00//
NAVSTA NORFOLK VA//PM PORT OPS/N3//

J. ON PAGE 5090-8 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A) 5. A. CHANGE SECOND PARAGRAPH TO READ:

"THE COGNIZANT FIC SHALL CALL COMNAVREG MIDLANT REGIONAL ENVIRONMENTAL COORDINATOR, AS NOSC FOR WATER POLLUTION, FOR ASSISTANCE, SHOULD THE NATURE AND SIZE OF THE SPILL EXCEED THE FIC'S CAPABILITIES. THE SHORE FACILITY PAO WILL COORDINATE ON-SCENE INFORMATION AND ASSIST THE NOSC AND COMNAVREG MIDLANT PAO IN PREPARING SITUATION REPORTS AND PROGRESS REPORTS TO NEWS MEDIA AND OTHER APPROPRIATE FEDERAL, STATE, AND LOCAL GOVERNMENTAL AGENCIES. COMNAVREG MIDLANT PAO WILL MAKE ALL NEWS RELEASES CONCERNING ANY OIL OR OTHER HAZARDOUS

MATERIAL SPILL."

K. ON PAGE 5090-8 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A) 5. B.
AFTER THE WORDS "COAST GUARD WILL ACCOMPLISH THIS," INSERT
"WITH ASSISTANCE PROVIDED BY SHIP'S FORCE AS NEEDED."

L. ON PAGE 5090-8 PARAGRAPH 5090.4 SUBPARAGRAPH D. (1) (A) 5. C.
AFTER THE WORDS "ASSISTANCE FROM THE FIC" INSERT " AND/OR ONE OF
THE APPROPRIATE SHORE ACTIVITIES LISTED IN APPENDIX C".

M. ON PAGE 4, BELOW APPENDIX B ADD "APPENDIX C".

O. ADD APPENDIX C:

APPENDIX C

FACILITY INCIDENT COMMANDERS POINTS OF CONTACT
FIRST CALL SHOULD BE TO THE * NUMBER.

NAVAL STATION NORFOLK	
* EMERGENCY COMMUNICATIONS CENTER	444-3333
COMMANDING OFFICER	322-2302
COMMAND DUTY OFFICER	322-2866/7
FISC	
*FISC DUTY OFFICER	322-9044
CRANEY ISLAND FUEL DIVISION DIRECTOR	322-9000 (DAY)
NAVAL STATION FUEL DIVISION (0800-1630)	444-3450/2037
YORKTOWN FUEL DIVISION	898-3079
NAVPHIBASE LITTLE CREEK	
*EMERGENCY DISPATCH	462-4444
COMMANDING OFFICER	462-7231
COMMAND DUTY OFFICER	462-7385/6
PORT SERVICES TOWER	462-7791
NAVAL SHIPYARD, NORFOLK	
*PORT SERVICES	396-8615
COMMANDING OFFICER	396-9333
NAVAL WEAPONS STATION YORKTOWN/CHEATHAM ANNEX	
*EMERGENCY DISPATCH	887-4911
COMMANDING OFFICER	887-4141
CDO	887-4545/6
NAVAL MEDICAL CENTER, PORTSMOUTH	
*FIRE DEPARTMENT	953-5443/4
OOD	953-5008
SYSTEMS CONTROL (24 HRS)	953-0014/0050
PUBLIC WORKS CENTER	
*DISPATCHER	444-7528
EMERGENCY TROUBLE DESK (1530-0700)	445-6868

NIGHT/WEEKEND DUTY SUPERVISOR	434-6558
COMMAND DUTY OFFICER	434-6557
NAVAL ON-SCENE COORDINATOR (NOSC)	
BUSINESS HOURS	444-3009 X-385/369
24 HOUR PAGER	1-888-958-4322/7882
P. NUMBER APPENDIX C PAGE C-1.	

2. REF A IS AVAILABLE ON THE COMNAVREG MIDLANT WEB PAGE AT
WWW.CNRMA.NAVY.MIL //

BT
NNNN
RTD:000-000/COPIES: